

**TENURE AND PROMOTION GUIDELINES APPLICABLE TO ALL CASE FACULTY**

(Approved February 1, 2012; Title Amended September 25, 2017; Updated September 1, 2020; approved by College Chairs, September 29, 2020; updated to reflect college name change June 11, 2021; Updated and approved by College Chairs, March 8, 2022)

All college and departmental guidelines are intended to provide guidance to faculty members seeking to meet the Wpksgtuk{ a'etkgtk'hqt'vgpwtg'cpf'r tqo qvqp'ugvhtvj "p'vj g" *Faculty Handbook*, section 2.6. All faculty members should familiarize themselves with those principles, which govern the processes and standards for all

In the area of teaching, a demonstrable record of self-assessment, chair evaluations, peer review, and student evaluations should reflect effective teaching; syllabi should contain appropriate student learning outcomes with effective assessments that match the learning outcomes; and evidence should be provided that the candidate remains abreast of recent developments or activity in their field throughout the most recent five-year period since their last promotion.

In the area of research/creative activity, there should be documented evidence of ongoing engagement over the most recent five years with recognized national and/or international organizations, publications, and venues of professional significance respected and deemed appropriate by their department as highly relevant to the

**DEPARTMENT OF CINEMATIC ARTS AND THEATRE (CAT)**  
**GUIDELINES FOR TENURE AND PROMOTION**

(Approved: May 17, 2022)

**Introduction**

Cinematic Arts and Theatre faculty seeking tenure and/or promotion must comply with the standards outlined in *Chapter 2.6, Criteria for*

4. Examples of substantial revision of existing course materials.
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the scholarship/creative activity

11. Collaborative projects between disciplines, production support, and guest lectures.
12. Collaborative projects with outside theatre groups and film production companies.
13. Hosting of master class, panels, and workshops by outside artists.
14. Supervision of student research and creative projects.

### **Mid-tenure Review**

Probationary faculty on the tenure-track will receive a formal mid-tenure review of their performance, generally held in the 3rd year of a six-year probationary period (adjusted for shorter probationary periods).

The Mid-tenure review will (a) inform the faculty member of the assessment outcome and steps to be taken to improve the prospects for tenure and promotion, (c) inform the appropriate dean(s) of the assessment outcomes.

The review is structured like the established procedures used for tenure and promotion to the rank of Associate Professor (described above). It is recommended that the candidate submit their mid-tenure review file organized in a similar fashion to an actual tenure and promotion portfolio.

### **Criteria for Professor:**

Candidates seeking promotion to the rank of Full Professor should demonstrate ongoing, excellent, and significant activity over the past five years (or since their last promotion) in the areas of teaching, research/creative activity, and service.

For teaching, self-assessment, chair evaluations, peer review, and student evaluations should reflect effective teaching, syllabi should contain appropriate student learning outcomes with effective assessments that match the learning outcomes, and there should be evidence that the candidate continues to be abreast of recent developments or activity in the field during the past five years.

For research/creative activity, there should be documented and ongoing evidence of a national and/or international presence in venues deemed by their department to be of appropriate and high quality in the discipline during the past five years.

For service, there should be evidence of continued service at the department, college, and university levels as well as an indication of professional service during the past five years.

### **Criteria for Professor Merit Incentive:**

Those seeking Professor Merit should demonstrate ongoing, excellent, and significant activity over the past five years (or since their last promotion) in the areas of teaching, research/creative activity, and service.

For teaching, self-assessment, chair evaluations, peer review, and student evaluations should reflect effective teaching, syllabi should contain appropriate student learning outcomes with effective assessments that match the learning outcomes, and there should be evidence that the candidate continues to be abreast of recent developments or activity in the field during the past five years.

For research/creative activity, there should be documented and ongoing evidence of a national and/or international presence in venues deemed by their department to be of appropriate and high quality in the discipline during the past five years.