

DEPARTMENT OF LIBRARY SERVICES

GUIDELINES FOR TENURE AND PROMOTION

Introduction

The Faculty Handbook, 2.5.1 of the Faculty Handbook, states that the Department of Library Services is committed to the highest standards of professional conduct and to the promotion of collegiality among its members. The Department of Library Services is committed to the highest standards of professional conduct and to the promotion of collegiality among its members. The Department of Library Services is committed to the highest standards of professional conduct and to the promotion of collegiality among its members.

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¹ Collegiality is defined as “the sharing of authority among colleagues. . . considerate and respectful conduct among colleagues or an atmosphere, relationship, etc. characterized by this” “collegiality.” Webster’s New World College Dictionary, 2009. It has been defined by the courts as “the capacity to relate well and constructively to the comparatively small bank of scholars on whom the fate of the university rests”

² Section 2.5.1 item of the Faculty Handbook uses the phrase “Effectiveness in Teaching” Section 2.5.3 item 3a uses the phrase “Teaching/Library Effectiveness” for this area and this document the phrase “Library/Professional Effectiveness” is used when referring to this area of criteria.

Terminal Degree

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Tenure

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General Procedures

A. Library Faculty Mentors

Library Faculty Mentors
will assist in the development of
the Library Faculty Handbook
and will provide guidance to
new library faculty members.

B. Third-Year Review

The Third-Year Review process
is designed to evaluate the
performance of new library faculty
members. The review is conducted
by the Library Faculty Handbook
Committee and the Library Faculty
Mentors. The review process
is outlined in the Library Faculty
Handbook. The review process
is designed to provide feedback
to new library faculty members
and to identify areas for
improvement. The review process
is a key component of the
Library Faculty Handbook.

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Appendix A
Explanation of Terms

Collection Development

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1. **Professionalism**
2. **Communication**
3. **Teamwork**

4. **Leadership**

Outreach and Marketing

1. **Community Outreach**
2. **Public Relations**
3. **Media Relations**
4. **Event Planning**
5. **Marketing Strategy**
6. **Brand Management**
7. **Customer Engagement**

8. **Partnerships**

Knowledge of Profession/Academic Achievement

1. **Research Skills**
2. **Writing Skills**
3. **Public Speaking**
4. **Networking**

5. **Collaboration**

6. **Problem Solving**

Appendix B
Standards of Performance

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